

Financial Information 2024/25

Fees

The fees from September will be:

	Monmouth Senior	Monmouth Prep
Boarders:	£13,875 per term (Years 7 – 13)	£9,258 per term
Boarders – Sixth Form (External entry from Year 12 and Foundation Year pupils)	£15,064 per term	
Foundation Year	£15,064 per term	
Day pupils	£7,192 per term (Years 7 – 13)	£5,044 per term (Years 3-6) £3,442 per term (Reception-Year 2) Nursery 4 sessions £2,054 per term Nursery 5 sessions £2,238 per term Nursery 6 sessions £2,422 per term Nursery 7 sessions £2,604 per term Nursery 8 sessions £2,789 per term Nursery 9 sessions £2,972 per term Nursery 10 sessions £3,155 per term

Additional charges

Type of Charge	Entry on Bill	Authority for Charging	Advance /Arrears	Amount	Remarks
School Fees Refund Scheme	Fees Insurance	Parents request	Arrears	1.04% Boarding Fee 1.34% Day Fee	To repay fees for school time missed due to illness etc. Details are sent to new parents and are available from the Bursary.
Emergency Dental Care		Finance staff	No charge		Private local accidental cover
AXA PPP Healthcare	AXA PPP	Parents request	Arrears	£126.00 termly	Private Health Insurance, details available from Bursary
Entertainment & Trips	Entertainment & Trips	Staff responsible	Advance or Arrears	Variable	Parents are reminded that if a place is booked & expense incurred by the school, the charge will stand if the pupil is unable to attend
Academic Exam Fees	External Exam Board Charges	Examinations Officer	Advance	Variable	All charges for public examinations.
Bus Charges	Route name	Finance staff	Advance	Separate sheet on application	One clear term's written notice must be given for termination of using the service. Failure to do so will incur a term's charge in lieu of notice
Music Tuition (Senior and Prep)		Parents request	Arrears	£32.50 per 35-minute individual lesson or £21.00 per 35-minute lesson with	One clear term's written notice must be given to the Director of Music for termination. Failure to do so will incur a term's charge in lieu of notice

Music Tuition (Early Years)		Parents request	Arrears	one other pupil £18.90 per 20 minute individual lesson or £12.62 per 20-minute shared lesson	One clear term's written notice must be given to the School Administrator to terminate lessons. Failure to do so will incur a term's charge in lieu of notice
Instrument Hire	Instrument Hire Category 1	Director of Music	Arrears	£15 termly £28 termly	First year Thereafter (Flute, Piccolo, Oboe, Bassoon, French Horn, Trombone, Tuba, Viola, Double Bass)
	Category 2	Director of Music	Arrears	£35 termly £65 termly No charge	First year Thereafter (Clarinet, Alto, Tenor Baritone Saxophone, Cornet, Trumpet, Tenor Horn, Baritone, Euphonium, Violin, Violoncello Kit percussion
Books Lost/Damaged		Staff Responsible	Arrears	Variable	Please address any queries direct to master in charge of that subject
English as a Second Language	EAL	Head of EAL	Arrears	£250 per term	For those pupils who whom English is not their first language. This additional charge does not apply to the Foundation Course which already included EAL
Learning Support	Learning Support	Head of Learning Support	Arrears	£20.50 per lesson	
Finance charges	Direct debt	Parents request	Advance	£0	No charge for direct debit payment option per pupil per term
		Bursar	Arrears	£30	For each unpaid/bounced direct debit payment
	Late payment charge	Bursar	Arrears		Interest at 1.5% per month charged
Registration Fee (Senior Schools)		UK applicants	Advance	£100	Further charges will be incurred for those re-registering.
Visa Administration Fee		Relevant applicants	Advance	£100	
Registration Fee (Monmouth Prep School Nursery – Year 6)		All applicants	Advance	£100	
Acceptance Deposit		Boarders	Advance	£1,500	To cover costs of extras and disbursements which are paid in advance by the school and recovered from parents in arrears and is payable on acceptance of a place in the school. Deposits will be refunded when a pupil leaves the school
		Day Pupils	Advance	£500	
Additional Deposit		Overseas Boarders	Advance	1 term's fees	
All overseas boarders registering for one term will pay the Acceptance Deposit applicable for boarders. Fees must be paid, in full, before the pupil commences their time at school.					
Pupils registering for two or three terms must pay the Acceptance Deposit and Additional Deposit. The Additional Deposit may be used to pay the fees for the final term's attendance.					
Alumni Association	Subs	Finance staff	Advance	£10 per term for 15 terms	Any parent who does not wish their son/daughter to join the Club should notify the Bursar.
School Shop		Pupils	Arrears		A limit of £150 is set unless a prior arrangement has been made with parents

Lunches (Senior and Prep)	Lunches	Finance staff	Advance	Michaelmas term £347.70 Lent term £302.10 Summer term £273.60	Pupils may discontinue meals if parents give half a term's written notice in advance to the Bursar at the end of term or half term. All pupils at Monmouth Prep School must take school meals. If a child is away for six consecutive lunches a refund, to the value of 50% for those days, will be made provided a written claim is submitted.
(Early Years – Nursery to Year 2)	Lunches			Michaelmas term £292.80 Lent term £254.40 Summer term £225.60	
LAMDA	LAMDA	Staff responsible	Arrears	£250 per term (individual) £165 per term (paired)	Lessons are booked for an academic year. One full term's notice is required, failure to do so will incur a term's charge in lieu of notice
Rowing	Rowing	Staff responsible	Arrears	Years 9 & 10 £75 per term Years 11,12,13 £82 per term	
Other Sports	Fencing, squash/ tennis	Staff responsible	Arrears		Charges for coaching in these sports will depend on the demand

The list above is not exhaustive and other charges may appear such as:

Outside purchases, Club/Society subscriptions, supper prior to evening events, music accessories, books, magazines, team sports kit and miscellaneous other.

Payment

- All fees and monies due should be paid on or before the first day of the relevant term. Tuition and boarding fees, lunches and school transport are charged termly in advance whilst music and other extras are charged in arrears.
- The Board of Governors reserves the right to request withdrawal of a pupil if the fees have not been paid by the due date.
- Should a fee account be in arrears, the Bursar may refuse participation in extra-curricular activities or trips that incur additional costs.
- Payment can be made by the following methods:
 - by cheque made payable to Haberdashers' Monmouth Schools
 - on-line bank transfer to Lloyds Bank, Account No, 00095828, Sort Code: 30-95-71, quoting your account number as reference
 - by debit card over the telephone, or in person: and
 - by Direct Debit on a termly basis, in full or collected in three equal instalments.
 Additional forms and further information may be obtained from the Accounts department on 01600 710406.
- The school will accept payment in advance and offers a discount for such payment of six or more terms' fees. However, any parent who wishes to pay in advance should first contact the Bursar
- Fees are set on an annual basis and divided into three instalments for the convenience of all. No reduction is therefore available for pupils in their GCSE and A level year who leave after examinations although a discount will be applied in respect of bus travel and/or lunches to take into account the study leave period
- Apart from pupils leaving after completing A level examinations, a full term's notice **in writing** to the Head must be given by parents before a pupil is withdrawn from the school. The school will charge a full term's fees in lieu of such notice.
- By agreement, the school may accept childcare vouchers in advance payment of the boarding element of the fees for eligible pupils in year groups up to and including Year 11. For further details please contact the Accounts department on 01600 710406