



## Graduate Rowing Coach

**Academic Year 2024 – 2025 2nd September 2024 to 5th July 2025**

### Outline Job Description

Whilst you are employed at Haberdashers' Monmouth School your work is likely to include:

- a) To organise and supervise rowing provision. This is to include before and after-school as well as lunchtime sessions.
- b) Development of the rowing programme.
- c) Participation in the organising and coaching of sport throughout the year and helping with the running of school crews
- d) Helping with physical education classes
- e) Boarding duties as agreed with the Director of Boarding
- f) Escorting groups on trips and outdoor activities
- g) Accompanying pupils on trips to and from airports, particularly at the start and end of terms and half terms
- h) Support for the Director of Sport and Head of MPS with routine tasks

In all of these we will provide help and guidance and there will be a member of staff to whom you are responsible. You may work across the Senior school and Prep school. Please note that there will be duties most weekends in term time and you should be aware that we have Games on Saturday afternoons. You will be responsible to the Director of Sport.

During the holiday year you will be entitled to 20 working days paid holiday in addition to Public Holidays. This will be calculated pro-rata for the period worked.

Salary £11.94 per hour.

There is the potential to apply for the additional role of Resident Tutor with accommodation and all bills provided free of charge for which there is an additional allowance of £2,158 per annum.

### Summary of the Role:

To provide rowing coaching to pupils, assisting and supporting the Director of Rowing  
To attend all events within the racing calendar

### Main duties and responsibilities

#### Coaching Duties

1. To promote excellence in coaching and learning to help all pupils to develop their potential in Rowing and are fit and equipped for life beyond school, including international representation.

2. To exemplify in own practice the skills of coaching and learning typified by lead professionals and ensure that good practice is shared throughout Rowing.
3. In consultation with the Director of Rowing, provide coaching of rowing to pupils in Years 9 to 13 in games lessons, after school and on Saturdays
4. To monitor pupils' performance and ensure all rowers maintain high standards
5. To ensure that the value of fair play, teamwork, healthy competition and respect for rules are upheld and promoted
6. To accompany and coach crews at regattas and other competitive rowing events as directed by the Director of Rowing
7. To assist in the coaching and organisation of planned holiday rowing and be available for opportunities for the School Rowing Club to compete during the School holidays
8. To assist the Director of Rowing in administrative duties
9. To assist with the organisation of rowing social events
10. To assist in preparation and maintenance of weekly training programmes for the year for squads, including river work, ergos, runs, circuits and weight sessions
11. To ensure, so far as reasonably practical, that the safety and security of MB pupils undertaking rowing activities is not compromised
12. To offer pastoral support for boys when away on camps and events

#### **General Duties**

1. To contribute to the Schools' programme of extra-curricular activities
2. To support and contribute to the schools' responsibility for safeguarding students
3. To work within the schools' health and safety policy to ensure a safe working environment for staff, students and visitors
4. To promote equality of opportunity for all students and staff, both current and prospective
5. To maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues
6. To engage actively in the appraisal review process (performance management)
7. To adhere to school policies
8. To undertake other reasonable duties related to the job purpose required from time to time

## Person Specification

<i>Essential</i>	<i>Desirable</i>
<b>Qualifications</b>	
<ul style="list-style-type: none"> <li>• Good Honours degree</li> <li>• Good general standard of education</li> <li>• A level / GCSE</li> </ul>	<ul style="list-style-type: none"> <li>• Good Honours degree in a sports-related subject</li> <li>• Hold a recognised coaching qualification in Rowing (Level 2)</li> </ul>
<b>Experience</b>	
<ul style="list-style-type: none"> <li>• High personal and professional standards</li> <li>• Experience of rowing at a competitive level</li> <li>• Work well in a team</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of coaching younger rowers</li> </ul>
<b>Skills</b>	
<ul style="list-style-type: none"> <li>• Excellent communication and inter-personal skills</li> <li>• Well-developed ICT skills</li> <li>• Full Driving licence</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to drive a motorised launch</li> </ul>
<b>Personal Attributes</b>	
<ul style="list-style-type: none"> <li>• Highly motivated</li> <li>• Ability to deal with unpredictable situations</li> <li>• Tact and discretion</li> <li>• Energetic</li> <li>• Ability to listen</li> <li>• Able to maintain confidentiality when required</li> <li>• Willingness to participate in the wider life of a busy boarding school</li> <li>• Excellent organisational skills</li> <li>• Support and promote the School's aims and ethos</li> <li>• Excellent punctuality and attendance</li> <li>• Smart appearance</li> <li>• Flexible and adaptable to change</li> </ul>	
<b>Safeguarding</b>	
<ul style="list-style-type: none"> <li>• Commitment to the safeguarding and protection of children and to the personal development of our pupils</li> <li>• Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of child protection procedures</li> </ul>