



## Job Description

### Apprentice Groundsperson

The Job Description is not intended to be an exhaustive list of responsibilities but should accurately represent your contribution to Haberdashers' Monmouth Schools. Your Job Description should be reviewed every two years as part of the Appraisal Process.

**Working Hours:** 37½ hours per week, Monday – Friday 8am to 4pm with a half hour break, throughout the year.

**Responsible to:** The Bursary through

#### Summary of the Role:

To prepare and maintain school sports grounds and surrounds

#### Main Duties and responsibilities

1. To undertake training toward relevant qualification
2. To use tractor mounted and independently driven maintenance equipment (training provided)
3. To use powered pedestrian machinery (training provided)
4. Assist in keeping all grassed areas cut appropriately
5. To be part of providing pitches as appropriate to school sport
6. Maintain non grass sports areas
7. To keep surrounding banks, hedges and fences in good order
8. To keep the site in presentable condition

You may be required to undertake such other reasonable duties from time to time as the School may reasonably require.



## Person Specification

<i>Essential</i>	<i>Desirable</i>
<b>Qualifications</b>	
<ul style="list-style-type: none"><li>• Willingness to learn</li></ul>	<ul style="list-style-type: none"><li>• Minimum 2 GCSEs, Grade C or equivalent</li></ul>
<b>Experience</b>	
<ul style="list-style-type: none"><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>
<b>Skills</b>	
<ul style="list-style-type: none"><li>• Good interpersonal skills</li><li>• Ability to work independently and as part of a team</li><li>• Ability to work accurately and with attention to detail</li></ul>	<ul style="list-style-type: none"><li>• Interest in Sport</li></ul>
<b>Personal Attributes</b>	
<ul style="list-style-type: none"><li>• Calm under pressure</li><li>• Takes pride in their work</li></ul>	<ul style="list-style-type: none"><li>• Positive outlook</li><li>• Physically robust</li></ul>
<b>Other Factors</b>	
<ul style="list-style-type: none"><li>• Flexible approach</li><li>• Willingness to undertake additional training (on occasion outside normal working hours)</li></ul>	<ul style="list-style-type: none"><li>• Preference for outdoor working</li></ul>