



## Holiday Information Form

Child's Name:	
Child's Date of Birth:	
Child's Mobile Telephone Number:	

### During the holiday or exeat/leave-out weekend:

Who is responsible for your child?	
If your child is in the care of a host family, please provide the name of the host family:	
Address of host family:	
Contact telephone numbers for host family:	

### Departure from school:

<p><b>Newport Railway Station</b> At half terms and on exeat/leave-out weekends we arrange for a coach to transport boarders to and from Newport Railway Station. The coach departs from Monmouth School for Boys at 16:15 on Friday afternoon. Please indicate if you would like your child to travel on this vehicle and provide details of their onward travel arrangements: destination, train time etc.</p>	
<p><b>Airport Transfer</b> If you would like our assistance arranging transport to an airport, please either provide a copy of your child's flight confirmation/ticket or confirm:</p> <ol style="list-style-type: none"> <li>1. Departure date/time</li> <li>2. Airport/terminal</li> <li>3. Flight number and destination</li> </ol>	
<p><b>Airport Transfer – Unaccompanied Minor</b> If you have purchased an Unaccompanied Minor ticket for your child, we need the following additional information:</p> <ol style="list-style-type: none"> <li>1. The name of the nominated adult collecting your child on arrival.</li> <li>2. Their relationship to your child.</li> <li>3. The nominated adult's home address (not a PO Box or BFPO address).</li> <li>4. The nominated adult's day, evening and mobile telephone numbers.</li> </ol>	



## Return to school:

<p><b>Newport Railway Station</b> At half terms and on exeat/leave-out weekends we arrange for a coach to transport boarders to and from Newport Railway Station. The coach departs from the Station at 19:00 on Sunday evening. Please indicate if you would like your child to travel on this vehicle and also provide details of their travel arrangements: train arrival time etc.</p>	
<p><b>Airport Transfer</b> If you would like our assistance arranging transport from an airport, please either provide a copy of your child's flight confirmation/ticket or confirm:</p> <ol style="list-style-type: none"><li>1. Arrival date/time</li><li>2. Airport/terminal</li><li>3. Flight number and origin</li></ol>	
<p><b>Airport Transfer – Unaccompanied Minor</b> Please confirm if your child is booked to fly as an Unaccompanied Minor for the return journey:</p>	

## Luggage:

<p>We book vehicles on the assumption that each child will travel with one piece of hand/cabin luggage and up to two suitcases for the hold. If your child needs to travel with more luggage than this and will exceed their airline's 'normal' luggage allowance, please inform us.</p>	
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## Additional information:

<p>Please use the space opposite to provide any other relevant information, for example:</p> <p>If you would like us to arrange transport for your child to or from London (Heathrow Airport), even if they are not booked to fly:</p> <p>If you have booked a taxi for your child, please provide the contact details of the taxi firm;</p> <p>If your child is travelling on their own by public transport, please outline their travel arrangements.</p>	
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