



## COVID-19 GUIDELINES FOR BUS PASSENGERS

### What we ask of our bus operators

- All vehicles will be cleaned thoroughly between journeys and again overnight.
- Whenever possible, drivers will operate the same route daily. However this cannot be guaranteed.
- Hand sanitiser will be provided on each vehicle.
- Windows will be opened whenever possible to allow for better ventilation.
- Where the vehicle door is activated manually, the driver will alight before pupils.
- Drivers will drop pupils off at each individual school site so that pupils do not need to transfer to another vehicle. The order of drop offs will depend on the route taken into Monmouth.

### What we ask of you and your children

- If a pupil, or anyone in their household, is showing any potential signs of Covid-19, they must not travel.
- Pupils should be dressed appropriately for the season and be aware that the vehicles will be well ventilated and therefore colder than usual.
- All senior school pupils should wear a face mask or covering and should carry a separate mask for the outbound and return journey. Masks should be removed after they alight from the vehicle and then either disposed of safely (if single use) or placed carefully in a plastic bag to take home (if reusable). Prep school pupils may wear face coverings if they wish.
- Pupils waiting at their bus stop in the mornings or at school in the afternoons should maintain social distancing whenever possible. Designated areas for each year bubble are provided at the Sports Centre where pupils have to wait for buses to arrive from MG.
- All passengers should ensure that they use hand sanitiser before or as they board the vehicle. You may want to ensure that your child carries a small bottle in their bag although sanitiser will be provided by the bus company. Pupils are asked to use hand sanitiser again as they enter the school building.
- Whenever possible pupils should sit within their school bubbles or with a member of their household.
- The first pupils to board should sit towards the back of the vehicle to minimise close contact throughout the journey.
- Pupils should alight from the front of the vehicle before those sitting towards the back.
- Pupils should remove all rubbish from the vehicle when they alight.
- You must let us know in advance if there is an occasion when your child needs to travel on a different bus or requires an additional journey. This is so that we can maintain accurate Track and Trace records in the event of anyone falling ill. Please email [buses@habsmonmouth.org](mailto:buses@habsmonmouth.org) or telephone the Transport Manager 01600 711292.