



Job Description

Sports Centre/Pool Supervisor

Working Hours: 39 hours per week on a shift rota 7am to 10pm including 1 weekend in 3

Responsible to: The Foundation Bursar through the Duty Managers

Summary of the Role:

To assist the Duty Managers in pool plant management at Monmouth Schools Sports Centre and Monmouth School for Girls and the general day to day running of the Sports Centre, providing lifeguarding services as required at either site.

Main Duties and responsibilities

1. Pool plant management
2. Pool water testing and remedial action as required
3. Unlocking and locking of buildings as required
4. Supervision of relevant staff
5. Security and safety of the Sports Club/Pool and their patrons
6. Reception duties including membership administration
7. Supervising sporting activities and events
8. Lifeguarding
9. Comply with Health and Safety and Fire regulations
10. Report any hygiene problems, incidents or breakages the job holder becomes aware of
11. Carry out such duties as specified by the Foundation Bursar or Duty Managers

You may be required to undertake such other reasonable duties from time to time as the School may reasonably require.



Person Specification Sports Centre/Pool Supervisor

<i>Essential</i>	<i>Desirable</i>
Qualifications	
<ul style="list-style-type: none">• Full Driving Licence• Minimum 2 GCSEs, Grade C or equivalent	<ul style="list-style-type: none">• NPLQ Lifeguarding qualification
Experience	
	<ul style="list-style-type: none">• Pool Plant Management• Working in a Leisure Centre
Skills	
<ul style="list-style-type: none">• Good Interpersonal skills• Ability to work independently and as part of a team• Ability to work accurately with attention to detail	
Personal Attributes	
<ul style="list-style-type: none">• Calm under pressure• Takes pride in their work	
Other Factors	
<ul style="list-style-type: none">• Flexible approach• Willingness to undertake additional training (on occasion outside normal working hours)	