



Monmouth School for Girls

A Haberdashers' School

From the Headmistress **Jessica Miles** MA Oxon, (PGCE)

Wednesday 18th March 2020

Dear Parents and Guardians,

Firstly, my thoughts are with you all during these challenging and unprecedented times.

This letter outlines how remote learning will be managed this week and, given the announcement from the Welsh Government regarding school closures, plans for when the school closes on Friday.

For those girls who are not in school this week, staff have been asked to contact your daughter by email/Firefly to outline the work that has been or will be covered. This means that your daughter has access to what is being taught if she has already left school or needs to do so before Friday. Teachers will also be asking girls to take textbooks and exercise books home with them and I would ask you to reinforce this message.

During the school closure next week:

- The intention is that in term time your daughter will receive, on a daily basis, work from the members of staff who would normally be teaching her that day.
- The staff due to be teaching your daughter will aim to send an email by 0900GMT with the work to be completed.
- The work set may include worksheets, links to websites or appropriate online clips or resources.
- Staff will be available to respond to emails during normal school hours – they may not be able to respond immediately but will be in contact as soon as they can.
- Some classes use Microsoft Teams as their normal way of working and may, therefore, receive communication from their teacher via this platform rather than via email.

As far as possible, and in these extraordinary circumstances, we would advise that your daughter follows as structured a day as possible, although we acknowledge that individual circumstances may make this difficult.

With my very best wishes,